



US Tourist Visa

List of Visa Requirements	Remarks
1. DS-160 Form	The form will be provided.
2. Two 2x2 colored picture	With clear white background
3. Original passport	At least 6 months valid beyond intended stay. All previously issued passports
4. Updated PSA issued authenticated birth certificate	Should be issued within one (1) year from the date of filing the application
5. Updated PSA issued authenticated marriage certificate	For married applicants. Should be issued within one (1) year from the date of filing the application.
6. Original business registration and permits	FOR SELF-EMPLOYED: Business Permit, DTI or SEC Registration with General Info Sheet
7. Certificate of employment	FOR EMPLOYED: with compensation, position, date hired, salary, company ID Submit Leave of Absence (Start and end date based on the Itinerary)
8. Original Bank Certificate	With Average Daily Balance for 6 months With Bank Statements for the last 6 months transaction with updated bank book / time deposit certificates/ investment funds.

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9. Income Tax Return (ITR) with financial statements	For employee, should submit latest BIR Form 2316. For self employed/corporation, should submit the latest BIR 1701 or 1702.
10. Proof of assets	Land titles, car registrations, etc.
11. PRC ID for professionals	
12. For students	Original school certification and school ID
13. Original notarized affidavit of support for minors and dependents	
14. For business trips	Guarantee letter from company stating purpose, duration for trip and who will shoulder expenses, company's ITR and bank certificate addressed to the Embassy Invitation letter from inviting company addressed to the Embassy
15. Booking Itinerary	

FOR RENEWAL: (US VISA ISSUED NOV 2007 ONWARDS) PROVIDE APPLICATION FORM, 2X2 PHOTOS AND PASSPORTS WITH YOUR OLD VISAS ONLY

Processing time: 7 to 10 working days

Note: ALL INFORMATION ABOVE IS SUBJECT TO CHANGE WITHOUT PRIOR NOTICE.